



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

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DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

June 19, 2018

MEMBERS PRESENT

Alan Robinson, Jr., Chairman
Ron Marvel, Vice Chairman
David J. Roberts
Tom DiCristofaro
Lynn Truitt - absent
Marvin C. Sharp - absent
Ted Walius

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews M.D., BLS Medical Director
Sherry Lambertson, Executive Specialist
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Jay Jones, DVFA
Richard Toulson, Past President, DVFA
Charles Frampton, Brandywine Hundred Fire Co.
Bill Betts, DVFA
W. Mike McMichael, DSEMSA

CALL TO ORDER

Chairman Robinson called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MAY 15, 2018 COMMISSION MEETING MINUTES

It was moved by Commissioner Dicristofaro, and seconded by Vice Chairman Marvel that the minutes of the May 15, 2018 Commission meeting be approved. Motion carried by unanimous vote.

REGULAR BUSINESS

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle reported that the vacant Administrative Specialist I position in Kent County was posted. The agency has received a list of eligible candidates and interviews have been scheduled for June 20th.

Deputy Fire Marshal III John Galaska and K9 Tanya are scheduled to go to Maine from July 9th to 13th for their annual K9/Handler certification.

Deputy Fire Marshal IV Harry Miller has completed 15 years of state service. Fire Marshal Ingle reported that he is a Sussex County supervisor and an asset to the agency. It was moved by Commission Roberts, seconded by Commissioner Walius to send Deputy Miller a congratulatory letter for his years of service. Motion carried by a unanimous vote.

Fire Fatalities

Fire Marshal Ingle was pleased to report that there have been no further fire fatalities. Out of the 8 fire fatalities this year, 5 of them did not have working smoke alarms and 3 did have working smoke alarms.

HB 53/ SS 1

Fire Marshal Ingle reported that HB 53 was signed by the Governor on May 14, 2018. This means that sparklers will now be legal in Delaware. No explosive devices will be allowed. They are appearing in multiple locations for sale now. The Fire Marshal's Office will inspect vendors randomly and upon receiving a complaint.

DTI – Program Update

Fire Marshal Ingle met with DTI for program updates. They are in the process of data conversion and expected to be online sometime within the third quarter of this year.

Sprinkler Side by Side

Fire Marshal Ingle attended a Sprinkler Side by Side Demonstration on May 19, 2018. The Sprinkler Coalition and the DVFA did a good job. The attendance was good.

Division Forensic Science & Office State Fire Marshal – MOU Fire Debris Testing/Analysis

Fire Marshal Ingle has worked with Director Evans to update a current MOU between the Division of Forensic Science and the Office of State Fire Marshal for the testing of fire debris/analysis by the Division of Forensic Science.

Rave Panic Button School Safety Program

Fire Marshal Ingle attended a presentation for the Rave Panic Button School Safety Program in New Castle County at the William Bell Fusion Center New Castle County Department of Public Safety. Twenty seven schools in the Red Clay School District have implemented the phone app. The app will notify administrators, resource officer and teachers through the 9-1-1 Center if there is an active shooter, EMS incident, Fire Incident, etc. This will assist in getting help where it's needed in a timelier manner.

Delaware Technical Community College Advisory Board

Fire Marshal Ingle attended a meeting at Delaware Technical Community College as part of the advisory board for the fire protection program. They no longer offer a fire protection degree because of the lack of enrollment of the last few years. They are attempting to turn it into a certificate program to gain some interest.

Meeting with MD & VA Fire Marshals

Fire Marshal Ingle will meet with the Maryland and Virginia Fire Marshals on July 12th. They will discuss some common concerns as well as the National Association of Fire Marshals that will be held in Maryland next year.

Sprinkler Save

Fire Marshal Ingle reported on a sprinkler save at the Big Fish Grill in Millville's fire district. Cooking oil sprayed on some combustible materials at which time the sprinkler system activated and worked as it should have. The fire was kept in control.

Talleyville Fire Company was dispatched to the second floor of a Commercial Occupancy where lavender oil on towels heated in a dryer caused a fire. The sprinkler in the building was able to suppress the fire in the area it started.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE			
72 %			
DELINQUENT DEPARTMENTS			
New Castle County			
Cranston Heights		January – April	
Five Points		April	
Holloway Terrace		March & April	
Townsend		April	
Wilmington Manor		April	
Kent County			
Bowers		January – March, May – August, October, 2017 January – April 2018	
Cheswold		June, August – December 2017	
Camden Wyoming		April	
Carlisle		April	
Clayton		April	
Dover		April	
Frederica		April	
Hartly		January – April	
Harrington		April	
Magnolia		March	
Sussex County			
Frankford		April	
Roxana		January - April	
OVERDUE REPORTS BY DAYS			
30 Days	60 Days	90 Days	90+ Days
11	1	0	5

Source: DFIRS Incidents received as of 6/06/18.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- Bond Bill Committee Hearing – Director Newnam stated that funds may have been found through the Bond Bill Committee for the bathroom updates at the Fire School.
- Student Injury – Structural, asthma – transported to Beebe Hospital
- Student Injury – EMT class – ankle, stair chair evolutions
- School Custodial Course – has never charged, but due to increasing training cost, Director Newnam is proposing \$35.00 per student to the Department of Education.
- Forcible Entry Training Trailer – delivered, training 06-14 expected in-service by August
- Haz. Mat. Capping Trailer – received, missing one prop, working with vendor
- State Training Grant \$20,000 – will submit by June 30th – used to offset NFA course costs
- DSFS Instructors – 104 (169) have completed the on-line Active Shooter program
- DTI – upgrade to Fire School Record System, projected completion May 2019
 - New manager assigned, two contractors hired and assigned
- Annual Planning and Evaluation (P&E) Staff meeting will be held June 20-22 at Dover Downs Hotel and Casino.

Staff Activities

- NFPA Conference and Expo – June 11-14, Las Vegas – Senior Instructor Lowe and Training Educator O'Malley
- SERT response – 05-15, 407 Wyoming Ave. University of Delaware – Senior Instructor Lowe
- FEMA/DEMA Graded Radiological Exercise – evening 05-22-18 – Senior Instructor Miller
- IAFC Haz-Mat Conference in Baltimore - June 7-10 – Senior Instructors Brennan, Ingram, and Stephens

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - NFA Leadership III – 5 students
 - Fire Fighter Self Survival – 24 students
 - Vehicle Rescue – 24 students
 - Driver Operator – 29 students
 - Certification Testing – 1 Firefighter II, 3 Safety Officer, 3 Fire Officer 1
 - Junior Fire Camp – 29 attendees
 - EVO Kent weekday – 29 students
 - Delaware National Guard – EVO Driver's Course
 - Driver/Operator Pumper Certification challenge - June 23rd - Mill Creek

Programs/Courses cont.

- Divisions Usage
 - New Castle – 6 classes scheduled
 - Kent Division – 3 classes scheduled
 - Sussex Division – 1 class scheduled
- Additions – Revisions
 - Basement Fires –Tucker Dempsey

EMS

- Current Month
 - CEU programs – 3 scheduled
 - EMT Accelerated program – 24 students

Public Education and Injury Prevention - Activity Report

- **Current Month**
 - Fire Safety Programs – 1 scheduled
 - DSFS Tours – 1 scheduled
 - Fire Safety Displays - 5 scheduled
 - Injury Prevention Programs – 5 scheduled
 - Injury Prevention Events – 1 scheduled

Maintenance – Building and Grounds

- HVAC project status
- Office remodeling project
- Carpet installed week of June 11th
- Security cameras at entryway and gates installed
- Repairs completed to the Structural Building
- Hurst Tool Maintenance completed June 7th
- Lights for Office Staff area to be changed over to LED as in the remodeled area by staff.

Financial

- Past Due Billings
 - 30 days – 47,473.00
 - 60 days – 160.00
 - 90 days – 0.00
 - 20678 Tuition Fund – 481,983.00
 - Accounts receivable – 96,513.00
 - Revenue Comparison
 - o Tuition – 2018 – 96,449.00, 2017 – 72,704.50
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

Staff and Office Staff Meeting Minutes

Staff and office staff meeting minutes were submitted for Commission review

Personnel Issues

- 30 years State Service – William Baker (18 with DSFS). It was moved by Commissioner Roberts, seconded by Commissioner Walius to recognize Senior Instructor Baker for his 30 years of state service. Motion carried by a unanimous vote.

BLS MEDICAL DIRECTOR

The Narcan distribution plan for the OEMS Narcan stock continues. 420 have been distributed in Kent and Sussex Counties to date. New Castle County is currently able to obtain their Narcan through an arrangement made with a pharmacy.

BLS Medical Director cont.

There are 10 Kent County Companies that received and 20 Sussex County Companies participating in the Narcan distribution. Kent County companies received 150 Narcan kits and Sussex County companies received over 280 Narcan kits. Dr. Matthews is unaware of any new

Kent and Sussex County Companies that have asked to participate in the Narcan distribution program. No companies have requested a resupply at this time.

The ALS and BLS Standing Orders Committee is continuing with the Medical Director review. The ALS portion is under review and BLS will follow. They are still on the path of having the ALS and BLS Standing Orders prepared for the DVFA Conference this year in September.

36 Agencies are participating in the CPAP Program and 49 Agencies are participating in the NARCAN program. Dr. Matthews asked if the Commission would like to see these items mandated in the protocols that BLS Agencies carry these. Commissioner Roberts suggested that this question be addressed at the DSEMSA meeting. The meeting will be held on June 19th. Mike McMichael was in attendance and reported that he would bring the question to them and report back to the Commission.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

22 Annual Ambulance Unit Inspections

0 New Unit Inspections

9 Complaints Received

5 Arrest Notifications were received.

3 New Investigations

Investigator Truax requested the closure of Case Numbers 1801, 1802 and 1806.

It was moved by Commissioner Dicristofaro, seconded by Vice Chairman Marvel to close Case Numbers 1801, 1802 and 1806 per the recommendation of Investigator Truax. Motion carried by a unanimous vote.

REGULAR BUSINESS

ACTION ITEMS

Marydel Scratch Rate Order

The Fire Commission reviewed an Order based on a Commission Rule to Show Cause hearing decision at the May, 2018 meeting with regard to Marydel Fire Company's excessive scratch rate. The Order was reviewed and executed for the record.

Case No. 1718

The Fire Commission reviewed an Order based on a Commission Rule to Show Cause hearing decision at the May, 2018 meeting with regard to Brennon Fountain's EMT status. The Order was reviewed and executed for the record.

Case No. 1724 – Consent Agreement

Deputy Attorney General Davis reviewed a consent agreement for Case No. 1724, EMT Barbara A. Walls. It was moved by Commissioner Dicristofaro, seconded by Vice Chairman Marvel to reject the consent agreement as written. Motion carried by a unanimous vote.

Case No. 1725 – Consent Agreement

Deputy Attorney General Davis reviewed a consent agreement for Case No. 1725, EMT Maria L. Payne. It was moved by Commissioner Dicristofaro, seconded by Vice Chairman Marvel to reject the consent agreement as written. Motion carried by a unanimous vote.

Case No. 1719 – Consent Agreement

Deputy Attorney General Davis reviewed a consent agreement for Case No. 1719, EMT Erin McCafferty. It was moved by Commissioner Dicristofaro, seconded by Commissioner Roberts to accept the consent agreement as written. Motion carried by a unanimous vote.

NEW BUSINESS

No report at this time.

GENERAL INFORMATION

Commissioner Dicristofaro Comments

Commissioner Dicristofaro reported that he was approached at the Sussex County Association meeting by a Delaware Burn Camp Board member in Rehoboth. She is displeased that no one from the Commission is attending the meetings.

Commissioner Dicristofaro Comment's cont.

Commissioner Dicristofaro stated that Vice Chairman Marvel carries a heavy load and can't attend these meetings as in the past. He feels that because Commissioner Truitt is not attending the Burn Camp meetings and has missed numerous regular monthly meetings, she should consider resigning her appointment as a Fire Commissioner. He stated that Vice Chairman Marvel attends all of the meetings in Sussex County and Commissioner Truitt is supposed to help him with the Burn Camp and has attended maybe one meeting. He commented that "it is not against Lynn, she is a friend of his, but he did this with Doug Murray years ago, when Doug decided not to show up at meetings".

Deputy Attorney General Davis reviewed the Commissions statute with the attendees. There are 3 members appointed to represent the fire service and 3 members appointed to represent industry. Commissioner Marvel is a fire appointment and attends these meetings voluntarily as a fire representative, Commissioner Truitt is an industry appointment and not required to attend these meetings. Vice Chairman Marvel stated that it's never worked that way. He feels that the terminology doesn't separate fire and industry because all appointments have always been someone from the fire service. He does not believe that fire commissioners are listed by industry or fire, they are listed as commissioners.

It was moved by Commissioner Dicristofaro, seconded by Commissioner Roberts to send a letter to Commissioner Truitt that she consider resigning from the Commission in the best interest of Sussex County and the Fire Prevention Commission. Motion carried by a roll call vote.

Commissioner Dicristofaro -	Yes
Commissioner Walius -	Yes
Commissioner Roberts -	Yes
Commissioner Sharp -	Absent
Commissioner Truitt -	Absent
Vice Chairman Marvel -	Yes
Chairman Robinson -	Yes

Meeting Attendance

Commissioner Roberts requested that the commission consider requesting the office staff to attend the Burn Camp and DSEMSA meetings. He reported that he attended four meetings this year and the Delaware Burn Camp meetings only last 30 to 45 minutes. Chairman Robinson stated that it's difficult to attend meetings because there are so many other things to do. They don't chair the group and sit on it due to legislative requirements. Vice Chairman Marvel reported that not much happens at the meetings until it gets closer to the annual camp. Mike McMichael of DSEMSA stated that they have low attendance at their meetings as well because it's difficult for people to make room in their busy lives for these types of meetings.

Meeting Attendance cont.

Ms. Lambertson agreed to attend the meetings on behalf of the Commission. DAG Davis cautioned that the Burn Camp statute requires a Commissioner sit as a member of the Board.

CORRESPONDENCE

None.

MISCELLANEOUS INFORMATION

Commissioner Roberts

Commissioner Roberts will not be in attendance at the July, 2018 regular Commission meeting.

Indian River Fire Company Letter

Vice Chairman Marvel asked if anything needs to be done with the Indian River Fire Company letter that is relinquishing the Temporary Secondary Permit that was approved by the Commission for a 45 day period of time. Deputy Attorney General Davis stated that she did not feel anything else needed to be done.

Commissioner Dicristofaro stated that for the record he is extremely angry that a few of the Commissioners put their neck on the line to try and make that work. The letter to their membership certainly stated that the Commission is the bad guy. It upsets him that they put it out there like that, that it is the Commissions fault because they allowed the 30 day extension for the hearing.

REPORT OF THE COMMISSIONERS

Chairman Alan Robinson Jr.

Chairman Robinson reported that he attended the Monthly Fire Prevention Commission Meeting, Kent County Meeting, Sprinkler Coalition DEMO, BLS Protocols Meeting, Herb Seaman's Viewing, Citizens Hose Fire Company Meeting, Revolving Loan Committee Meeting, and DVFA Executive Meeting.

Vice Chairman Ron Marvel

Vice Chairman Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Seaford Fire Company Meeting, DVFA Meeting, Insurance Office, SCVFA Meeting, Dover Legislative Hall, NCC Meeting, and SCVFA Meeting.

DATE OF NEXT MEETING

July 17, 2018 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Commissioner Dicristofaro, and seconded by Commissioner Roberts that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 10:11 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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